

Order 67-12/13
Passage: 9-0 10/1/12

MICHAEL F. BRENNAN (MAYOR)
KEVIN J. DONOGHUE (1)
DAVID A. MARSHALL (2)
EDWARD J. SUSLOVIC (3)
CHERYL A. LEEMAN (4)

CITY OF PORTLAND
IN THE CITY COUNCIL

JOHN R. COYNE (5)
JOHN M. ANTON (A/L)
JILL C. DUSON (A/L)
NICHOLAS M. MAVODONES (A/L)

**DECLARING PORTLAND DOWNTOWN DISTRICT
"LIGHT UP YOUR HOLIDAYS" FESTIVAL**

ORDERED, that the City hereby declares the following dates as Portland Downtown District's "Light Up Your Holidays" Festival:

Fridays, Saturdays and Sundays; November 23,24,25,30 and December 1, 2, 7,8,9,14,15,16,21,22, 23, 2012 in the Monument Square area; and

Thursday, December 13 (merry Madness) in the downtown and Old Port areas; and

BE IT FURTHER ORDERED, that the following activities shall be held in the Monument Square, One City Center sidewalk area and Monument Way:

November 23, 2012: Tree Lighting Ceremony in Monument Square - 5:30 to 6:30 PM (rain, snow or shine); and

Hay Wagon rides Friday, November 23 from 4:00 PM to 8:00 PM and continued on Fridays, Saturdays and Sundays during the festival dates (Fridays: 4:00-8:00 PM) Saturdays (2:00 PM-6:00 PM) and Sundays (1:00 PM-5:00PM); and

December 13, 2012: Merry Madness will be held from 5:00 PM to 9:00 PM in the Downtown and Old Port areas for special shopping sprees and fun activities; and

BE IT FURTHER ORDERED, that the Organizers will be allowed to place a 20x24' stage on Congress Street (between Preble and Elm Street) that would face out to Monument Square including closure of that section of Congress Street to vehicular traffic from 9:00 AM to 9:00 PM on Friday, November 23rd; and

BE IT FURTHER ORDERED, that Federal Street Extension and Congress Street shall be closed to vehicular traffic from 5:00 PM to 7:00 PM and posted "no parking" from 2-7:00 PM on Friday, November 23, 2012, to allow the construction and use of a stage for the Monument Square Tree Lighting; and

BE IT FURTHER ORDERED, that the City Manager is authorized to issue a revocable permit under Section 25-27 of the Portland City Code to PDD for the use of the above-described area for said events and "Tree Lighting Ceremony", subject to the following conditions:

- Portland's Downtown District shall indemnify the City and hold it harmless from and against all claims arising out of activities during said parade and ceremony, and shall take out and maintain public liability insurance coverage in the amount of at least \$400,000 combined single limit for personal or bodily injury, death or property damage for said purpose. This insurance certificate will also list the City of Portland as an additional insured in regards to the Light Up Your Holidays events.
- Portland's Downtown District shall have sole authority over participating vendors at the event and may charge a fee to vendors for the opportunity to vend at the Light Up Your Holiday events.
- Conditions for use of grounds, specified in a permit issued from the Recreation and Facilities Management, shall be adhered to.
- Major expenses incurred by City Departments for said event, shall be waived, however, City Clerk's License fees are paid for by the organizer; and
- Under no circumstances may alcoholic beverages be sold on the streets of public property of said area during said events and festival; and

BE IT FURTHER ORDERED, that the City Manager is also authorized to issue such other temporary licenses and temporary permits, including licenses for food service establishments, and permits for sales of non-food related items, as may be required by the Portland City Code, provided that all applicable requirements of said code have been met regarding the operation of said event.